

2 Minutes of Your Time - Terms & Conditions – Guidelines Cromer and Sheringham Community Film Project

For the purposes of this document individual film-makers are referred to as "You".

The terms "We" and "Organisers" refers to: North Norfolk Film Forum.

The term "Project" refers to "2 Minutes of your Time" Cromer and Sheringham Community Film Project.

1. The "2 Minutes of your Time" community film project is organised by North Norfolk Film Forum and has been initially sponsored by The Cromer and Sheringham Crab & Lobster Festival, It is also linked to the Cromer & Sheringham Arts Festival.
2. Entry is open to all living in and around Cromer & Sheringham, and to others creating films about the area. There is no upper or lower age limit, all members of the community are welcome to take part.
3. There is no limit as to the number of Films you can enter. There is no entry fee.
4. Films submitted in a foreign language should be accompanied by a text translation sheet, as they may be subtitled for showing.
5. The film should be no more than 2 minutes long (inc. opening & closing credits) It may be shorter.
6. You are responsible for the cost of sending your Submitted Film to us. It may not be returned to you. We take no responsibility for Submitted Films that are lost, delayed, misdirected or incomplete or cannot be delivered or entered for any technical or other reason. Proof of posting and/or delivery of the entry is not proof of receipt.
7. When sending in your Film, You must provide your name, age, telephone number, address and e-mail address (if you have one). We will only use this information in relation to the Project and will not use it for any other purposes whatsoever. We will not keep this information for longer than is necessary for the operation of the Project.
8. Your Submitted Film must be your own work, must not be copied, must not contain any third party materials and/or content that you do not have permission to use and must not otherwise be obscene, defamatory or in breach of any applicable legislation or regulations. If we have reason to believe your Submitted Film is not your own work or otherwise breaches this provision, then we may not consider it and/or we reserve the right to not display it.
9. **Rights & Clearances:** Entrants must ensure that they obtain all rights and clearances necessary to allow the film to be used and that they obtain a signed release form from every featured person who appears in, or contributes to their Submitted Film.
The Organisers reserve the right to request to see all the necessary clearances and release forms.
10. **Music:** All Submitted Films with music that infringes copyright will be rejected, so only use music that you have the rights to use and include the cleared rights for the music used with your Film. You can find public domain music online, record your own tracks or You may want to buy or license from a stock music reseller.

11. **Permissions:** By entering Your Film to the Project, you give: **a)** Permission in perpetuity for Your Film to be shown in public venues, for archival collection, and for its possible inclusion on a DVD for public sale. You also grant the Organisers a non-exclusive, royalty-free, worldwide licence to the diffusion and/or exploitation of Your Film in any form, in full or in part, and by any means of sale, diffusion and/or exploitation, whether known at this time or not. And: **b)** The right to use your name for the sole purpose of identifying you as the author of your Film.
12. **Copyright:** You own the copyright for Your Film as its author. You represent and warrant that you have all necessary licenses, rights, consents, and permissions which are required to enable the organisers to use your Submitted Film as detailed in paragraph 11. and that it is not defamatory or obscene and that it shall not infringe any third party rights including, without limitation, privacy. You will provide evidence of such on our reasonable request.
We reserve the right not to display or to cease to display Your Submitted Film for any or no reason including, without limitation, if we deem that Your Submitted Film is in breach of this paragraph or is in breach of any applicable law or regulation or otherwise may create a liability for the organisers and/or their working partners: North Norfolk Film Forum, Argus Productions, Cromer and Sheringham Crab & Lobster Festival, Cromer & Sheringham Arts Festival, and any related sponsoring bodies.
13. If any prizes are awarded, The judges decision will be final and not open to discussion.
14. By entering your Film you are accepting these terms and conditions.

Some other rules

15. The Organisers accept no responsibility for any damage, loss, liabilities, injury or disappointment incurred or suffered by you as a result of entering your Film. The Organisers further disclaim liability for any injury or damage to you or any other person's computer relating to or resulting from participation in or downloading/printing any materials in connection with the Project.
16. The Organisers reserve the right at any time and from time to time to modify or discontinue, temporarily or permanently, this Project with or without prior notice due to reasons outside its control (including, without limitation, in the case of anticipated, suspected or actual fraud). The decision of the Organisers in all matters under its control is final and binding.
17. The Organisers shall not be liable for any failure to comply with its obligations where the failure is caused by something outside its reasonable control. Such circumstances shall include, but not be limited to, weather conditions, fire, flood, hurricane, industrial dispute, war, hostilities, political unrest, riots, civil commotion, inevitable accidents, supervening legislation or any other circumstances amounting to force majeure.
19. The Project will be governed by English law.